

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 13, 2008. Vice Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson  
 Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Equipment and Facilities Superintendent Larry Smith, Sign Shop Superintendent Terry Tilley, Cooper Township Supervisor Jeff Sorensen, and four citizens.

On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board accepted the agenda as presented.

Carried by the following vote:  
 Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved the minutes of the April 29, 2008, regular meeting and the April 30, 2008, Mosel Avenue Informational Meeting, as amended.

Carried by the following vote:  
 Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board approved and signed the May 12, 2008, payroll and May 13, 2008, vendor accounts, as follows:

Payroll Account	\$ 105,181.63
Vendor Account	<u>210,715.50</u>
	\$ 315,897.13

Carried by the following vote:  
 Aye: Berkebile, McCauley, Moyle, Oscarson

A letter was received from Timothy L. Randall, 5634 West Brenda Lane, requesting the Board's consideration to move a Road Commission drainage easement to another area of his property. Mr. Randall also attended the board meeting. After discussion, motion made by Commissioner Oscarson, seconded by Commissioner Berkebile, to accept the letter from Mr. Randall and to direct staff to work with Mr. Randall.

Carried by the following vote:  
 Aye: Berkebile, McCauley, Moyle, Oscarson

A letter was received from Paul F. Hosman, 5240 Cranberry Court, advising that he has complied with the board's request that he remove an encroachment he had placed within 33 feet of the road centerline to discharge water into the public storm sewer. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the letter from Mr. Hosman and referred it to file.

Carried by the following vote:  
 Aye: Berkebile, McCauley, Moyle, Oscarson

**CRACK SEAL**

<u>Bidder</u>	<u>Price per Pound</u>	<u>Estimated Quantity</u>	<u>Days to Complete</u>
Pavement Maintenance Systems	1.500	8,000 lbs.	180 Days
Fahrner Asphalt Sealers	1.1800	The project	Time agreed to
Schodeller Construction	0.9480	18,400 lbs.	90 Days

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the Crack Seal bid to Scodeller Construction, low bidder meeting specifications.

Carried by the following vote:  
 Aye: Berkebile, McCauley, Moyle, Oscarson

**MATERIALS TESTING AND SAMPLING SERVICES**

<u>Bidder</u>	<u>Total</u>
PSI Engineering	16,595.00

SME	16,722.00
Driesenga & Associates	17,875.00

On motion by Commissioner Oscarson, seconded by Commissioner Berkebile, the board recommended award of Materials Testing and Sampling Services to all three bidders.

Motion failed by the following vote:

Aye: Oscarson

Nay: Berkebile, McCauley, Moyle

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted staff recommendation and awarded the Materials Testing and Sampling Services bid to PSI Engineering, low bidder meeting specifications, and SME as a backup service provider when PSI is not available for short notice calls.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle,

Nay: Oscarson

The board discussed the request by Susan Fritz, of 3960 North 26th Street, to place boulders along the road edge of her property. On motion by Commissioner Oscarson, seconded by Commissioner Moyle, the board authorized staff to provide Ms. Fritz with a copy of the Permit License Agreement and Acknowledgement form provided by the board's attorney and advised Ms. Fritz that they would consider her request, but the board would not be willing to approve the request without seeing a plan for staff review for the placement and size of the boulders she is proposing to place in the road right-of-way in front of her property.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

The board received a letter from Mr. Dennis L. Hice, 9559 West U Avenue, which requested approval to farm the tillable acres of the Kalamazoo County Road Commission's 4th Street property in Prairie Ronde Township. On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the board accepted a request from Dennis L. Hice for a lease between the Board of County Road Commissioners of Kalamazoo County, and Dennis L. Hice, 9559 West U Avenue, Schoolcraft, Michigan, to farm the tillable acres on the Road Commission's 4th Street property in Prairie Ronde Township, commencing on January 1, 2008, and ending on January 1, 2009, for a yearly payment of \$100, with payment to be made by December 1, 2008.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Oscarson, seconded by Commissioner McCauley, the board approved the following resolution:

WHEREAS, the Kalamazoo River Valley Trailway construction project, within Kalamazoo Township and the City of Kalamazoo, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board of County Road Commissioners of the County of Kalamazoo, Michigan, has entered into agreement with the Kalamazoo County, and the Kalamazoo County Parks Foundation to design and construct the Kalamazoo River Valley Trailway; and

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the Managing Director of the Kalamazoo County Road Commission to request Transportation Enhancement funding; and

BE IT FURTHER RESOLVED, that the Board authorizes the Chief Engineer of the Kalamazoo County Road Commission to act as the agency's applicant during the project development, and to provide signature to the project program application upon funding award; and

BE IT FURTHER RESOLVED, that the Board attests to the existence of and commits to the matching funds necessary to carry out the project

BE IT FURTHER RESOLVED, that the Board commits to owning, operating, funding and implementing a maintenance plan over the design life of the facility constructed with Transportation Enhancement funding.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Following discussion, motion made by Commissioner McCauley, seconded by Commissioner Moyle, to approve a just compensation resolution for the Sprinkle Road CMAQ project from Zylman Avenue to Cork Street project.

Motion failed by the following vote:

Aye: Moyle, McCauley

Nay: Berkebile, Oscarson

A letter was received from Gary Hahn, of Wightman Ward, Inc., requesting approval of the proposed Plat of Muirfield, in Cooper Township. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved the Plat of Muirfield in Cooper Township for final preliminary plat approval.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile requested staff to provide a recommendation for the board's policy to reflect a change in the granting of plat approvals that would be in line with the requirements of the Office of Land Survey, which requires the granting of final preliminary plat approval by the Board.

As Commissioner Berkebile is employed by Consumers Energy, he asked Commissioner Oscarson to conduct the meeting for the next agenda item.

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board approved and authorized the managing director's signature on an Agreement for Payment of Easements Costs between the Board of County Road Commissions of Kalamazoo County(KCRC), a Michigan municipal Corporation, whose address is 3801 E. Kilgore Road, Kalamazoo, Michigan 49001 and Scott Woldhuis and Lisa Woldhuis, whose address is 5539 North Westnedge Avenue, Kalamazoo, Michigan, which will authorize payment by the KCRC to Consumers Energy, in the amount of \$5,000 plus administrative fees of \$66, for a total cost of \$5,066 for the granting of the Easement.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Abstain: Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board authorized the chairman's signature on an Oshtemo Township local road contract for Springwood Hills Plate, HMA Overlay.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board authorized the chairman's signature on the following Prairie Ronde Township local road contracts:

2nd Street - U Avenue to TU Avenue, Chip Seal

11th Street - Woodbrook Street to XY Avenue, Chip Seal

VW Avenue - 5th Street to 8th Street, Regravel

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board authorized the chairman's signature on the following Schoolcraft Township local road contracts:

16th Street – Z Avenue to XY Avenue, Chip Seal

Colonial Village Estates: Sweet William Drive and Crocus, Chip/Micro Seal

Sugar Island Plat: Sugar Island Dr., Higley Circle W, Higley Circle E - Chip Seal

V Avenue – Portage Road to Vicksburg Village Limits, Chip Seal

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved a request to amend the Constitution and Bylaws of the County Road Association of Michigan (CRAM) as recommended by CRAM Board of Directors regarding Article X – Public Relations-Education Committee and Sections 5-7, Article VI – Teleconferencing.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

The board directed the managing director to clarify the proposed changes to Section 1, Article III – Payment for Services with CRAM staff and to bring this item back to the board at the next meeting.

Chief Engineer Tom Hohm shared a report from Scott Civil Engineering recommending closure of the 5th Street Bridge over Sand Creek, noting that staff concurs with the decision. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board accepted the bridge report and staff recommendation and authorized closure of the 5th Street Bridge over Sand Creek in Alamo Township.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Chief Engineer Tom Hohm shared a copy of the April 23, 2008, Local Road Task Force meeting minutes, at which a recommendation was made and supported to adjust the limits of the 43rd Street/Q Avenue/44th Street project to 43rd Street – R Avenue to Q Avenue, and to reallocate \$480,000 in Federal D Funds designated for the 43rd Street project to the 38th Street project Local Jobs Today loan. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board approved the reallocation of \$480,000 in Federal D Funds from the 43rd Street project to the 38th Street – MN Avenue to Climax Drive project.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the hire of Nick Webster as a seasonal hire in the Traffic Services Department.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson advised that staff had provided an update of budget matters in the board packet. She also noted that staff is continuing to interview applicants for the Finance Director, Traffic Engineer, and Engineering Technician positions.

Commissioner Oscarson expressed his condolences on the death of Chairman Maddox's mother.

The meeting adjourned at 5:06 p.m.